

SECRET

EXP 0-3462

30 June 1970

MEMORANDUM FOR: SSA/DDS

25X1A

Charlie -

1. The Director commented at this morning's staff meeting on a personnel case which he had to deal with and which involved, among many other things, a claim by an officer that we had failed to familiarize him with the pertinent regulations concerning our retirement system. This afternoon, in dealing with a proposal to set up an annuity for a contract fellow, I noted several references in the memo to failures on our part to handle the personnel aspects of this man's association with us satisfactorily. Frequent reference was made to the ball being dropped by this component or that component.

2. All this gives me reason to ask that you take whatever action you consider appropriate to familiarize the support personnel in the Clandestine Service, and particularly those dealing with personnel matters, with the importance we must attach to the careful handling of such cases. With the press of business, there is an inclination to get sloppy when it comes to the handling of contract and other non-staff types of personnel, and occasionally it gets sloppy in the handling of staff personnel. This causes all of us very considerable problems later down the road.

3. I realize that this is a responsibility of command and I will bring this sharply to the attention of the Division and Staff Chiefs when I next meet with them, but I would also much appreciate your doing everything you can to help improve our performance.

Thomas H. Karamessines
Deputy Director for Plans

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